



ACHIEVE applicant,

Thank you for your interest in ACHIEVE at Highline College. Your college experience is about you, your interests and your future. We are interested in your ideas. You are welcome to use a reader and/or scribe as needed to complete the application. Use the checklist on the back of this letter to make sure you complete and submit the entire application packet. To qualify for priority enrollment, you must attend an information session held in 2018 and your completed ACHIEVE application must be received by our office no later than March 30, 2018.

This application packet includes:

- ACHIEVE Application

Please answer all questions fully and remember to include documentation of disability with the application. Only complete applications will be accepted into the priority application pool.

- Instructions for applying to Highline College online

Please complete your Highline College application online **before** you submit your ACHIEVE application. After completing the application you will receive a Highline College Student ID number. *You will need this number to complete your ACHIEVE application.*

Acceptance into Highline College is guaranteed; acceptance into ACHIEVE is *not*. If you are accepted into ACHIEVE, you will receive separate notification in the mail.

Applicants may be contacted for an admissions interview.

Please contact us if you have any questions or need assistance with completing the application process. We hope to see you in the fall!

ACHIEVE at Highline College
located at 23835 Pacific Highway South, Kent, WA 98032
206-592-3526
www.highline.edu

Application Checklist

Please return all of the following:

- Highline College Student ID Number: _____
Apply to Highline College online to get this number.
- ACHIEVE application
Make sure to attach your answers to the essay questions.
- Documentation of Disability
(IEP / neuropsychiatric evaluation)
- Reference Letter



ACHIEVE Application

Applicant Name: _____ Date: _____

Email address: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Highline College Student ID Number: _____

The information you provide above will be used to inform you if you are eligible for ACHIEVE and have been invited to schedule an admission interview. Please print legibly.

Please deliver completed application to the ACHIEVE offices located on the Highline Campus in Building 99, Suite 180 or mail to:

ACHIEVE
HIGHLINE COLLEGE
PO BOX 98000 MS 99-180
DES MOINES WA 98198-9800

Completed applications must be received no later than March 30, 2018 to be included in priority application pool.

APPLICANT ESSAYS & REFERENCE LETTER

The number of applicants accepted into the ACHIEVE program is limited and therefore competitive. Your answers to the following questions are a *very* important part of your application. Please attach your answers to these questions to your completed application. You may answer these questions using writing, pictures, voice, or video. Please contact our office if you have any questions or for additional support.

1. What does going to college mean to you?
2. Think of a goal you have set and accomplished. Reflect on that goal. What did it mean to accomplish it?

Success in college requires hard work. Please provide a reference letter from someone who is able to talk about your commitment to this program. The letter may be from a teacher, an employer, or other.

GENERAL INFORMATION

Please indicate which ACHIEVE certificate you intend to earn?

- Fast-Track to Employment certificate - designed to be earned in 1 year
- Comprehensive Transition certificate - designed to be earned in 2 years

We are currently accepting applications for students intending to begin classes in the Fall of 2018. Please confirm that this is when you intend to start classes.

Yes No

Connecting with Employment Services is a requirement of ACHIEVE.

Are you willing to connect with Employment Services for the purpose of obtaining paid employment?

Yes No

DEMOGRAPHICS

Are you your own legal guardian? Yes No

If not, who is your legal guardian? _____

Are you Male Female Other

What is your birthdate: _____

What is/are your disability(ies)?

- Autism Spectrum Disorder
- Blind/Visual Impairment
- Deaf/Hard of Hearing
- Developmental Delay
- Intellectual Disability
- Orthopedic Impairment
- Specific Learning Disability
- Speech/Language Impairment
- Traumatic Brain Injury
- Other – Please specify _____

(Attach documentation of disability to this application. This can be an IEP, a neuro-psychological evaluation or medical documentation.)

ACHIEVE reports demographic data to an independent evaluator. No personally identifying information is shared. You are not required to answer the next three questions, but we ask that you do. Your answers help secure continued funding for ACHIEVE and other programs for individuals with intellectual disabilities. The information will be kept confidential and is used for research purposes only.

What is your ethnicity? Hispanic or Latino Not Hispanic or Latino

What is your race?

- Asian
- American Indian or Alaska Native
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White
- Unknown or choose not to answer

What was your household's income in 2016? If you are under the age of 24 you must include your parent(s) (including step-parent) income even if you don't live with them. You must answer this question to be considered for subsidized books.

- < \$25,000
- \$25,000 - \$49,999
- \$50,000 - \$74,999
- \$75,000 - \$99,999
- \$100,000 - \$149,999
- \$150,000 - \$200,000
- > \$200,000

SERVICES

Do you receive Social Security benefits? (Please check one)

- I am currently applying
- I receive SSI SSDI SSDAC
- I am not eligible
- I have not applied

Are you eligible for Developmental Disability Administration services? (Please check one)

- I am currently applying
- I am eligible. My DDA Case Manager's name is _____
- I am not eligible
- I have not applied
- Will you be participating in the School to Work program? Yes No Unsure

Are you eligible for Division of Vocational Rehabilitation services? (Please check one)

- I am currently applying.
- I am eligible.
Which office do you go to? _____.
- My DVR Counselor's name is _____.
- I am not eligible
- I have not applied

EDUCATION HISTORY

High School:

What high school did you attend? _____

Did you have an IEP? Yes No

(please check one of the following)

I am attending high school. I expect to graduate in _____ (year).

I dropped out of high school. I completed _____ years of high school.

I graduated in _____ (year).

I received a Standard Diploma Certificate of Completion.

Transition Program:

Did you attend a Transition Program? Yes No Currently attending

If yes, through which school district? _____

What is your transition program exit date? _____

EMPLOYMENT HISTORY

Have you worked with an employment vendor in the past? Yes No

If yes, which one? _____

Are you currently working with this or another vendor? Yes No

If yes, which one? _____

Do you have any volunteer experience? Yes No

Do you have any paid employment experience? Yes No

ACHIEVE includes credit and non-credit classes, intensive advising, involvement in campus life, participation in community based internships and assistance with job placement.

The college provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, age, disability, sex, sexual orientation, marital status, creed, religion, or status as a veteran of war. Prohibited sex discrimination includes sexual harassment (unwelcome sexual conduct of various types). Students who need disability accommodations should contact Access Services in Building 99, 1st Floor, room 180 in Community Education and Training Services, email: access@highline.edu, phone: (206) 592-3857, TDY/TTD: (206) 870-4853, VP: (253) 237-1106.